

APPLICATION FORM FOR CHILD EMPLOYMENT PERMIT

The information collected on this application form will be stored and processed by Worcestershire County Council for the purpose of ensuring compliance with the **Worcestershire County Council Byelaws on the Employment of Children 1999**, made in pursuance of the **Children and Young Persons Act 1933** (as amended). The relevant Privacy Notice is available here: [Education, Early Years, Inclusion and Education Place Planning Privacy Notice | Worcestershire County Council](#).

SECTION 1: DETAILS OF CHILD TO BE EMPLOYED

First Name(s)	
Surname	
Date of Birth	
Gender	
Home Address (including postcode)	
School at which the Child is Registered	

SECTION 2: DETAILS OF EMPLOYER

Name of Company	
Nature of Business	
Company Address (including postcode)	
Telephone Number	
Email Address	

SECTION 3: DETAILS OF PROPOSED EMPLOYMENT

Place of Employment (if different from above)						
Occupation in which Child to be Employed						
Description of Tasks Involved						
Days and Hours of Employment (please see the foot of Page 2 for a link to the relevant Working Time Regulations)	SCHOOL TERM-TIME			SCHOOL HOLIDAYS		
	Day	From	To	Day	From	To
	Monday			Monday		
	Tuesday			Tuesday		
	Wednesday			Wednesday		
	Thursday			Thursday		
	Friday			Friday		
	Saturday			Saturday		
	Sunday			Sunday		

SECTION 4: EMPLOYER DECLARATION

I confirm that, in accordance with **The Management of Health and Safety at Work Regulations 1999** (please see **Regulation 3: Risk Assessment** and **Regulation 19: Protection of young persons: [The Management of Health and Safety at Work Regulations 1999](#)**), a suitable and sufficient health and safety risk assessment has been carried out for the employment described on this application form, and a copy of that assessment has been given to the child's parent/carer.

I understand, in making this application, that if I were to employ a child (who is not over compulsory school age) in contravention of the provisions of **Part II of the Children and Young Persons Act 1933** ([Children and Young Persons Act 1933](#)), or of the provisions of any byelaw or regulation made thereunder, I would commit an offence which is liable to prosecution.

Full Name	
Position in Company	
Signature	
Date	

SECTION 5: PARENT/CARER DECLARATION

I confirm that I have legal parental responsibility for the child (hereinafter referred to as "the child") whose details are quoted in the **Details of Child to be Employed** section of this application form, and that the information contained in that section is correct.

I confirm that the child is fit to undertake the employment described in the **Details of Proposed Employment** section of this application form. I confirm that I give approval for the child to be employed for the work described in that section, and that I have received from the employer a copy of the health and safety risk assessment which has been carried out for the employment.

Does the child have any other employment besides that quoted on this application form?	YES		NO	
Parent/Carer's Full Name				
Telephone Number				
Email Address				
Signature				
Date				

For a copy of the **Worcestershire County Council Byelaws on the Employment of Children 1999**, and a summary of the **Working Time Regulations** that apply to the employment of children of compulsory school age, please visit: [Children in employment and entertainment | Worcestershire County Council](#).

PLEASE RETURN THE COMPLETED APPLICATION FORM to CEE@worcestershire.gov.uk or to Child Employment and Entertainment Officer, Worcestershire County Council, Education Engagement Team, County Hall, Spetchley Road, Worcester, WR5 2NP.