

## FORWARD PLAN

### FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.
2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.
3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the [Worcestershire County Council Website](#) at least five working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the [Worcestershire County Council Website](#) or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.
5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the [Worcestershire County Council Website](#) with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.
6. Representations about why a report should be considered by Cabinet in public should be sent by email to the [Democratic Services Team](#) or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.
7. A “key decision” is one which:
  - Is in connection with the discharge of an executive function and
  - involves significant expenditure or savings having regard to the budget for the related service or function; or
  - has a significant effect on communities in two or more electoral divisions.
8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.
9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.
10. The names and details of members of the Cabinet are listed overleaf.
11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

*Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.*

**Hazel Best, Assistant Director for Legal and Governance, Worcestershire County Council**

**18 December 2024**

## Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: <a href="mailto:sgeraghty@worcestershires.gov.uk">sgeraghty@worcestershires.gov.uk</a>
Cllr M Bayliss	With Responsibility for Highway and Transport	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: <a href="mailto:mbayliss2@worcestershires.gov.uk">mbayliss2@worcestershires.gov.uk</a>
Cllr D Chambers	With Responsibility for Education	C/o County Hall, Spetchley Road Worcester, WR5 2NP Mobile: 07400 590711 email: <a href="mailto:dchambers2@worcestershires.gov.uk">dchambers2@worcestershires.gov.uk</a>
Cllr M J Hart	Deputy Leader and with Responsibility for Corporate Services and communication	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley DY121NB Home: 01299 402424 email: <a href="mailto:mhart@worcestershires.gov.uk">mhart@worcestershires.gov.uk</a>
Cllr A D Kent	With Responsibility for Economy and Skills	C/o County Hall, Spetchley Road Worcester WR5 2NP Mobile: 07803 437472 email: <a href="mailto:akent@worcestershires.gov.uk">akent@worcestershires.gov.uk</a>
Cllr S J Mackay	With Responsibility for Children and Families	6 Bramley Walk, Orchard Mews, Pershore, WR10 2GT Mobile: 07805 039872 email: <a href="mailto:smackay@worcestershires.gov.uk">smackay@worcestershires.gov.uk</a>
Cllr K J May	With Responsibility for Communities	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: <a href="mailto:kmay@worcestershires.gov.uk">kmay@worcestershires.gov.uk</a>
Cllr R Morris	With Responsibility Adult Social Care	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: <a href="mailto:rmorris4@worcestershires.gov.uk">rmorris4@worcestershires.gov.uk</a>
Cllr D Ross	With Responsibility for Health and Wellbeing	11 Pheasant Close, Kidderminster DY10 4HJ Home: 01562 729325 email: <a href="mailto:dross2@worcestershires.gov.uk">dross2@worcestershires.gov.uk</a>
Cllr E Stokes	With Responsibility for the Environment	9 the Leys, Evesham, WR11 3AP email: <a href="mailto:Estokes2@worcestershires.gov.uk">Estokes2@worcestershires.gov.uk</a>

## FORWARD PLAN

### FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

All entries will be for decision by Cabinet unless otherwise indicated

Forward Plan	Decision Not Before	Page No.
<u>CMR Decision</u> <b>The Council's response to MHCLG consultation on enabling remote attendance and proxy voting at local authority meetings</b>	19 December 2024	5
<u>CMR Decision</u> <b>Decision on the Statutory proposals to change the age range of Abbey Park First School from 3 – 9 to 2 – 11 and amalgamate with Abbey Park Middle School, and alter the SEN Provision</b>	19 December 2024	6
<b>Draft Budget and Medium-Term Financial Plan 2025/26</b>	16 January 2025	7
<b>Proposal to consolidate and change location of the Council's replacement care provision</b>	16 January 2025	8
<b>Fair Funding for Schools 2025/26 – National and Local Funding Arrangements for Schools</b> <i>New Entry</i>	16 January 2025	9
<b>Approval to consult on changes to Education Planning Obligations required under S106 and CIL</b>	6 February 2025	10
<b>Brownfield Land Release Fund 2 Grant</b>	6 February 2025	11
<b>Budget and Medium-Term Financial Plan 2025/26</b> <i>New Entry</i>	6 February 2025	12
<b>Mineral and Waste Local Development Scheme</b> <i>New Entry</i>	6 February 2025	13
<b>School Organisation and Education Sufficiency update</b>	6 February 2025	14
<b>Scrutiny Report – Small Localised Flood Alleviation Schemes</b> <i>New Entry</i>	6 February 2025	15
<u>CMR Decision</u> <b>Admission Arrangements for Community and Voluntary Controlled Schools for 2026/27</b> <i>New Entry</i>	20 February 2025	16

<b>'Called In' Decisions or Scrutiny Reports</b> Potentially Key Decision	Within the plan period	17
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## Cabinet Member Decision

### The Council's response to the MHCLG consultation on enabling remote attendance and proxy voting at local authority meetings

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	19 December 2024
Key Decision	Non key decision To consider the Council's response to the MHCLG consultation on enabling remote attendance and proxy voting at local authority meetings
Decision Maker	Cabinet Member for Corporate Services and Communication
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-maker and any consultation proposed	Report of the Assistant Director for Legal and Governance Consultation document – Enabling remote attendance and proxy voting at local authority meetings
Date Added	6 November 2024

## Cabinet Member Decision

### Decision on the Statutory proposals to change the age range of Abbey Park First School from 3 – 9 to 2 – 11 and amalgamate with Abbey Park Middle School, and alter the SEN Provision

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	19 December 2024
Key Decision	Non key decision
Decision Maker	Cabinet Member for Education
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	<p>Not applicable. It is a decision by an individual and not a meeting required to be held in public.</p> <p>In accordance with the delegation of authority given by the Leader of the Council on 25 April 2018 to the Cabinet Member with Responsibility for Education, to decide School Organisation prescribed alterations following Public Notice where objections are received. This authority was endorsed by Cabinet in January 2020.</p>
Documents to be submitted to the decision-maker and any consultation proposed	Report of the Director of Children's Services
Date Added	22 October 2024

## Draft Budget and Medium-Term Financial Plan 2025/26

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	16 January 2025
Key Decision	<p>No</p> <p>Cabinet Draft Budget and Medium-Term Financial Plan 2025/26</p> <p>To approve consultation on the council Draft Budget and Medium-Term Financial Plan for 2025/26</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Published consultation material.</p>
Date Added	6 November 2024

## Proposal to consolidate and change location of the Council's replacement care provision

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	16 January 2025
Key Decision	To seek approval to commence a consultation on a proposal to consolidate and change location of Worcestershire County Council provided replacement care provision for adults with learning disabilities.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	4 December 2024



## Fair Funding for Schools 2025/26 – National and Local Funding Arrangements for Schools

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	16 January 2025
Key Decision	Yes
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member with Responsibility for Education  Documents: - <ul style="list-style-type: none"> <li>• DfE Confirmed Funding Arrangements for 2025/26.</li> <li>• Reports of funding issues to the Worcestershire Schools Forum (WSF).</li> </ul>
Date Added	18 December 2024

## Approval to consult on changes to Education Planning Obligations required under S106 and CIL

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	6 February 2025
Key Decision	Non- Key decision To note the details of the proposed changes to the Education Planning Obligations Policy and to authorise a consultation on the proposed changes.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	4 December 2024

## Brownfield Land Release Fund 2 Grant

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	6 February 2025
Key Decision	Key Decision To ask Cabinet to: <ul style="list-style-type: none"> <li>- Add the grant to the Capital Programme</li> <li>- Enter into Contract for the works</li> <li>- Demolish a building/asset</li> </ul>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	4 December 2024

## Budget and Medium-Term Financial Plan 2025/26

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	6 February 2025
Key Decision	<p>No</p> <p>6 February 2025 Cabinet Budget and Medium-Term Financial Plan 2025/26</p> <p>To recommend Council approve the Budget and Medium-Term Financial Plan for 2025/26</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Published consultation material.</p>
Date Added	18 December 2024

## Mineral and Waste Local Development Scheme

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	6 February 2025
Key Decision	<p>Key decision.</p> <p>To present the progress made against the current Mineral and Waste Local Development Scheme (LDS) and, taking into account the implications of significant emerging changes to the plan-making system in England, to recommend approval of the revised LDS for the period to December 2027.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member (Cllr Kent)</p> <p>Worcestershire Minerals and Waste Local Development Scheme (February 2025 – December 2027)</p> <p>Joint Impact Assessment (ID #818)</p>
Date Added	18 December 2024

## School Organisation and Education Sufficiency update

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	6 February 2025
Key Decision	<p>Key decisions</p> <p>To request Cabinet approval to publish the updated Education Sufficiency reports for:</p> <ul style="list-style-type: none"> <li>a) Childcare Sufficiency, including an update on the Childcare Expansion programme;</li> <li>b) Mainstream Schools Education Sufficiency, including an update on proposed new schools; and</li> <li>c) Sufficiency of education provision for children and young people with Special Educational Needs and/or Disabilities, including an update on SEND Provision planning.</li> </ul>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member Update to the School Organisation Plan including Appendices
Date Added	4 December 2024

## Scrutiny Report – Small Localised Flood Alleviation Schemes

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	6 February 2025
Key Decision	<p data-bbox="1144 467 1384 496">Non key decision</p> <p data-bbox="1144 568 2045 799">In recent years a number of small-scale localised flood alleviation schemes have been implemented, involving local councils, residents and landowners, and have proved to be a very cost-effective and a successful way to provide a permanent solution to localised flooding issues. This partnership working for the benefit of local communities is recognised as good practice, but knowledge and awareness of this activity is not widespread.</p> <p data-bbox="1144 820 2045 919">The purpose of this Task Group was to obtain a wider understanding of where such activity has taken place and how it was initiated, approved, managed and funded.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p data-bbox="1144 1190 1361 1219">Scrutiny Report</p> <p data-bbox="1144 1240 1890 1307">Response to the Report from the Cabinet Member with Responsibility for the Environment</p>
Date Added	18 December 2024

## Cabinet Member Decision

### Admission Arrangements for Community and Voluntary Controlled Schools for 2026/27

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	20 February 2025
Key Decision	Yes Cabinet delegated approval of the admission arrangements as a whole to the Cabinet Member with Responsibility in January 2020.
Decision Making Body	Cabinet Member with responsibility for Education
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Director of Children's Services Admissions Policy for Community and Voluntary Controlled Schools 2026/27 Co-ordinated Schemes 2026/27, In-Year Scheme 2025/26 Published Admission Numbers 2026/27
Date Added	18 December 2024



## Called in Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on Forward Plan (uploaded onto formal notice 10/09/12)

## Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on Forward Plan (uploaded onto formal notice 10/09/12)