

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.
2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.
3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the [Worcestershire County Council Website](#) at least five working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the [Worcestershire County Council Website](#) or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.
5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the [Worcestershire County Council Website](#) with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.
6. Representations about why a report should be considered by Cabinet in public should be sent by email to the [Democratic Services Team](#) or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.
7. A "key decision" is one which:
 - Is in connection with the discharge of an executive function and
 - involves significant expenditure or savings having regard to the budget for the related service or function; or
 - has a significant effect on communities in two or more electoral divisions.
8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.
9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.
10. The names and details of members of the Cabinet are listed overleaf.
11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.

Hazel Best, Assistant Director for Legal and Governance, Worcestershire County Council
20 November 2024

Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: sgeraghty@worcestershires.gov.uk
Cllr M Bayliss	With Responsibility for Highway and Transport	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: mbayliss2@worcestershires.gov.uk
Cllr D Chambers	With Responsibility for Education	C/o County Hall, Spetchley Road Worcester, WR5 2NP Mobile: 07400 590711 email: dchambers2@worcestershires.gov.uk
Cllr M J Hart	Deputy Leader and with Responsibility for Corporate Services and communication	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley DY121NB Home: 01299 402424 email: mhart@worcestershires.gov.uk
Cllr A D Kent	With Responsibility for Economy and Skills	C/o County Hall ,Spetchley Road Worcester WR5 2NP Mobile: 07803 437472 email: akent@worcestershires.gov.uk
Cllr S J Mackay	With Responsibility for Children and Families	6 Bramley Walk, Orchard Mews, Pershore, WR10 2GT Mobile: 07805 039872 email: smackay@worcestershires.gov.uk
Cllr K J May	With Responsibility for Communities	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: kmay@worcestershires.gov.uk
Cllr R Morris	With Responsibility Adult Social Care	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: rmorris4@worcestershires.gov.uk
Cllr D Ross	With Responsibility for Health and Wellbeing	11 Pheasant Close, Kidderminster DY10 4HJ Home: 01562 729325 email: dross2@worcestershires.gov.uk
Cllr E Stokes	With Responsibility for the Environment	9 the Leys, Evesham, WR11 3AP email: Estokes2@worcestershires.gov.uk

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All entries will be for decision by Cabinet unless otherwise indicated

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Revenue and Capital Budget Monitoring Quarter 2 2024-25	21 November 2024	4
Treasury Management Mid-Year Update to 30 September	21 November 2024	5
Worcestershire Safeguarding Adults Board - Annual Report	21 November 2024	6
Worcestershire Safeguarding Children Partnership - Yearly Report Oct 2022-March 2024	21 November 2024	7
<u>CMR Decision</u> Decision on the Statutory proposals to change the age range of Fladbury CE First School from 4 – 9 to 3 – 11	25 November 2024	8
<u>CMR Decision</u> Decision on the Statutory proposals to change the age range of Abbey Park First School from 3 – 9 to 2 – 11 and amalgamate with Abbey Park Middle School, and alter the SEN Provision	6 December 2024	9
<u>CMR Decision</u> The Council's response to MHCLG consultation on enabling remote attendance and proxy voting at local authority meetings	16 December 2024	10
Draft Budget and Medium Term Financial Plan 2025/26	16 January 2025	11
'Called In' Decisions or Scrutiny Reports Potentially Key Decision	Within the plan period	12
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Revenue and Capital Budget Monitoring Quarter 2 2024-25

The expected date of the decision or period within which the decision is to be taken	21 November 2024
Key Decision	To consider any report as necessary on resource matters such as finance, property or grants, including the monitoring of revenue and capital budgets for Quarter 2 (Month 6) in 2024-25.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Leader and Cabinet Member for Finance
Date Added	8 August 2024

Treasury Management Mid-Year Update to 30 September 2024

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	21 November 2024
Key Decision	Not a key decision. This is mid-year (Q2) Treasury Management update
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	22 October 2024

Worcestershire Safeguarding Adults Board Annual Report

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	21 November 2024
Key Decision	<p>No</p> <p>To receive the Worcestershire Safeguarding Adults Board Annual Report 2023/24</p> <p>To note the progress of the work of the Worcestershire Safeguarding Adults Board.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	24 October 2024

Worcestershire Safeguarding Children Partnership Yearly Report Oct 2022-March 2024

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	21 November 2024
Key Decision	No Cabinet is being asked to note the report
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member The Worcestershire Safeguarding Children Partnership Yearly Report – October 2022- March 2024
Date Added	22 October 2024

Cabinet Member Decision

Decision on the Statutory proposals to change the age range of Fladbury CE First School from 4 – 9 to 3 – 11

The expected date of the decision or period within which the decision is to be taken	25 November 2024
Key Decision	Non key decision
Decision Maker	Cabinet Member for Education
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	<p>Not applicable. It is a decision by an individual and not a meeting required to be held in public.</p> <p>In accordance with the delegation of authority given by the Leader of the Council on 25 April 2018 to the Cabinet Member with Responsibility for Education, to decide School Organisation prescribed alterations following Public Notice where objections are received. This authority was endorsed by Cabinet in January 2020.</p>
Documents to be submitted to the decision-maker and any consultation proposed	Report of the Director of Children's Services
Date Added	22 October 2024

Cabinet Member Decision

Decision on the Statutory proposals to change the age range of Abbey Park First School from 3 – 9 to 2 – 11 and amalgamate with Abbey Park Middle School, and alter the SEN Provision

The expected date of the decision or period within which the decision is to be taken	6 December 2024
Key Decision	Non key decision
Decision Maker	Cabinet Member for Education
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	<p>Not applicable. It is a decision by an individual and not a meeting required to be held in public.</p> <p>In accordance with the delegation of authority given by the Leader of the Council on 25 April 2018 to the Cabinet Member with Responsibility for Education, to decide School Organisation prescribed alterations following Public Notice where objections are received. This authority was endorsed by Cabinet in January 2020.</p>
Documents to be submitted to the decision-maker and any consultation proposed	Report of the Director of Children's Services
Date Added	22 October 2024

Cabinet Member Decision

The Council's response to MHCLG consultation on enabling remote attendance and proxy voting at local authority meetings

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	16 December 2024
Key Decision	<p>Non key decision</p> <p>To consider the Council's response to the MHCLG consultation on enabling remote attendance and proxy voting at local authority meetings.</p>
Decision Making Body	Cabinet Member for Corporate Services and Communication
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Assistant Director for Legal and Governance</p> <p>Consultation document – Enabling remote attendance and proxy voting at local authority meetings</p>
Date Added	6 November 2024

Draft Budget and Medium-Term Financial Plan 2025/26

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	16 January 2025
Key Decision	<p>No</p> <p>Cabinet Draft Budget and Medium-Term Financial Plan 2025/26</p> <p>To approve consultation on the council Draft Budget and Medium-Term Financial Plan for 2025/26</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Published consultation material.</p>
Date Added	6 November 2024

Called In Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on Forward Plan (uploaded onto formal notice 10/09/12)

Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on Forward Plan (uploaded onto formal notice 10/09/12)