FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.

2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.

3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the Worcestershire County Council Website at least five working days before the date of the meeting.

4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the Worcestershire County Council Website or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.

5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the Worcestershire County Council Website with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.

6. Representations about why a report should be considered by Cabinet in public should be sent by email to the Democratic Services Team or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.

7. A “key decision” is one which:

- Is in connection with the discharge of an executive function and
- involves significant expenditure or savings having regard to the budget for the related service or function; or
- has a significant effect on communities in two or more electoral divisions.

8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.

9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.

10. The names and details of members of the Cabinet are listed overleaf.

11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.

Hazel Best, Assistant Director for Legal and Governance, Worcestershire County Council

6 September 2024

Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: sgeraghty@worcestershire.gov.uk
Cllr M Bayliss	With Responsibility for Highway and Transport	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: mbayliss2@worcestershire.gov.uk
Cllr D Chambers	With Responsibility for Education	C/o County Hall, Spetchley Road Worcester, WR5 2NP Mobile: 07400 590711 email: dchambers2@worcestershire.gov.uk
Cllr M J Hart	Deputy Leader and with Responsibility for Corporate Services and communication	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley DY121NB Home: 01299 402424 email: mhart@worcestershire.gov.uk
Cllr A D Kent	With Responsibility for Economy and Skills	C/o County Hall ,Spetchley Road Worcester WR5 2NP Mobile: 07803 437472 email: akent@worcestershire.gov.uk
Cllr S J Mackay	With Responsibility for Children and Families	6 Bramley Walk, Orchard Mews, Pershore, WR10 2GT Mobile: 07805 039872 email: smackay@worcestershire.gov.uk
Cllr K J May	With Responsibility for Communities	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: kmay@worcestershire.gov.uk
Cllr R Morris	With Responsibility Adult Social Care	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: rmorris4@worcestershire.gov.uk
Cllr D Ross	With Responsibility for Health and Wellbeing	11 Pheasant Close, Kidderminster DY10 4HJ Home: 01562 729325 email: dross2@worcestershire.gov.uk
Cllr E Stokes	With Responsibility for the Environment	9 the Leys, Evesham, WR11 3AP email: EStokes2@worcestershire.gov.uk

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

All entries will be for decision by Cabinet unless otherwise indicated

Forward Plan	Decision Not Before	Page No.
Approval for the Statutory proposals including Public Notice and commencement of the Representation Stage of the proposal to change the age range of Hagley Primary School from 4 – 11 to 3 – 11 years CMR Decision *New Entry*	17 September 2024	4
Adult Social Care Local Account	26 September 2024	5
Healthy Children and Young People – Recommissioning Public Health Services Key Decision	26 September 2024	6
Highway Improvements at Franche Road and Wolverley Road Key Decision	26 September 2024	8
Revenue and Capital Budget Monitoring Quarter 1 2024-25	26 September 2024	9
Undertake Compulsory Purchase of land at Lea Lane, Wolverley Key Decision	26 September 2024	10
Approval to progress the Hampton Bridge scheme Key Decision	24 October 2024	11
Streetscape Design Guide Public Engagement Exercise	24 October 2024	12
Revenue and Capital Budget Monitoring Quarter 2 2024-25	21 November 2024	14
'Called In' Decisions or Scrutiny Reports Potentially Key Decision	Within the plan period	15
Notices of Motion Potentially Key Decision	Within the plan period	16

Approval for the Statutory proposals including Public Notice and commencement of the Representation Stage of the proposal to change the age range of Hagley Primary School from 4 – 11 to 3 – 11 years

The expected date of the decision or period within which the decision is to be taken	17 September 2024
Key Decision	Non key decision
Decision Maker	Cabinet Member with responsibility for Education
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public. 15 October 2017 Leader of the Council delegated authority to the CMR for Education to agree publication of statutory proposal / notice (Representation Stage).
Documents to be submitted to the decision-maker and any consultation proposed	Report of the Director of Education
Date Added	6 September 2024

Adult Social Care – Local Account 2023-24

The expected date of the decision or period within which the decision is to be taken	26 September 2024
Key Decision	No. To note and endorse the Local Account for Worcestershire Adult Social Care for 2023-24
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member for Adult Social Care Local Account Report for Worcestershire 2023-2024
Date Added	27 August 2024

Healthy Children and Young People – Recommissioning Public Health Services

The expected date of the decision or period within which the decision is to be taken	26 September 2024
Key Decision	This key decision relates to the recommissioning of 0-19 age Public Health services across Worcestershire (the Prevention and Early Intervention Service for children and young people). This includes Public Health nursing and Parenting and Community support (through Family Hubs). Commissioning Public Health services for children is a duty of the Council under the Childcare Act, 2006 and Health and Social Care Act, 2012. It is proposed to move from the Lead Provider model (whereby NHS Herefordshire and Worcestershire Health and Care Trust deliver the Public Health Nursing element and subcontract the Parenting and Community services to Redditch Council, Barnardo's and Action for Children) to WCC contracting directly and separately with the four providers. Whilst the proposed recommissioning of this contract will not render the services materially different; the revised service delivery model (separating Public Health nursing and the community provision) will better meet the rising and complex needs of local families and changing Government policy and ensure more transparent and cost-effective delivery.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public

Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	8 August 2024

Highway improvements at Franche Road and Wolverley Road

The expected date of the decision or period within which the decision is to be taken	26 September 2024
Key Decision	This is a key decision. Cabinet will be asked to approve the funding for the design, delivery and acquisition of land and rights by agreement at Franche Road, Wolverley to enable footway widening together with the provision of a controlled crossing on Wolverley Road. Cabinet will also be asked to agree the preparation of a Statement of Reasons to support a Compulsory Purchase Order (CPO) should it not prove possible to acquire the land and rights necessary to deliver the scheme in a timescale commensurate with the delivery programme; provided the tests for making such a CPO are met. A CPO would not be made without approval by Cabinet.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member with Responsibility for Highways and Transport
Date Added	27 August 2024

Revenue and Capital Budget Monitoring Quarter 1 2024-25

The expected date of the decision or period within which the decision is to be taken	26 September 2024
Key Decision	To consider any report as necessary on resource matters such as finance, property or grants, including the monitoring of revenue and capital budgets for Quarter 1 (Month 3) in 2024-25.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Leader and Cabinet Member for Finance
Date Added	8 August 2024

Undertake Compulsory Purchase of land at Lea Lane, Wolverley

The expected date of the decision or period within which the decision is to be taken	26 September 2024
Key Decision	This is a key decision. Cabinet will be asked to approve the making of a Compulsory Purchase Order to acquire land at Lea Lane to enable the reinstatement of a section of road following a land slide.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member with Responsibility for Highways and Transport
Date Added	8 August 2024

Approval to progress the Hampton Bridge scheme

Subject	**Approval to progress the Hampton Bridge scheme**
The expected date of the decision or period within which the decision is to be taken	26 September 2024
Key Decision	This is a key decision to progress the Hampton Bridge scheme, including approval of the funding strategy, approval to award construction and other contracts necessary to deliver the scheme, approval to seek any necessary statutory consents (including a Bridge Scheme under the Highways Act 1980), and approval to acquire the land and rights necessary to deliver the scheme, including through negotiations to acquire such land and rights by agreement, and/or where necessary and appropriate in order to facilitate timely delivery of the scheme in accordance with the construction programme, the making of Public Path Creation Orders and a Compulsory Purchase Order.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member and a draft Statement of Reasons
Date Added	8 August 2024

Streetscape Design Guide Public Engagement exercise

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	24 October 2024
Key Decision	Key decision The Streetscape Design Guide is appliable to new development throughout the County, and the discharge of requirements of the Highways Act 1980*.* A cabinet decision is required on the revised draft Streetscape Design Guide. The extant version adopted in 2018 has been revised to reflect updated Government guidance and policy, and to provide clarity on elements of highway design and layout. Pending Cabinet approval the new draft document will be subject to public engagement in summer 2024. Subject to modifications arising from the public engagement, the final document will be adopted late 2024. If significant modifications are required, the final draft document will be returned to Cabinet for approval**.**
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public

Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member • Appendix 1: Draft Streetscape Design Guide • Appendix 2: List of existing design guidance to be replaced. • Appendix 3: Joint Impact Assessment: Equality and Public Health and Data Protection Impact Assessments
Date Added	13 June 2024

Revenue and Capital Budget Monitoring Quarter 2 2024-25

The expected date of the decision or period within which the decision is to be taken	21 November 2024
Key Decision	To consider any report as necessary on resource matters such as finance, property or grants, including the monitoring of revenue and capital budgets for Quarter 2 (Month 6) in 2024-25.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Leader and Cabinet Member for Finance
Date Added	8 August 2024

Called In Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on Forward Plan (uploaded onto formal notice 10/09/12)

Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on Forward Plan (uploaded onto formal notice 10/09/12)