

WORCESTERSHIRE COUNTY COUNCIL

RECORD OF MEMBER DELEGATED DECISION

LOCAL CODE OF CONDUCT IN RELATION TO SCHOOL ATTENDANCE (ISSUING FIXED PENALTY NOTICES)

Date of Decision	19 August 2024
Decision Maker	Cabinet Member with Responsibility for Education
Brief Description of Decision	To approve the updated Local Code of Conduct for Issuing Fixed Penalty Notices relating to school attendance (in line with the new National Framework).
Reason(s) for Decision	<p>In May 2022, The Department for Education (DfE) introduced the guidance 'Working together to improve school attendance'. This guidance stated the Secretary of State's intention to introduce a new National Framework to replace individual Codes of Conduct ahead of the 2023-24 academic year. The guidance was refreshed and re-published in February 2024 to set out the new National Framework for issuing penalty notices and to reflect changes to the law introduced through the Education (Penalty Notices) (England) (Amendment) Regulations 2024. The refreshed guidance, including the National Framework will become statutory from 19th August 2024.</p> <p>The aim of the National Framework is to ensure consistency between local authorities and includes a requirement for all local authorities to update their existing Codes of Conduct in-line with the National Framework by 19 August 2024.</p>
Alternative Options Considered and Rejected	None
Any Conflict of Interest declared by a consulted	None

Cabinet Member/ any dispensation granted	
Signature of Decision Maker	19 August 2024
Date of Implementation of Decision	28 August 2024