

# The Early Years Inclusion Process (EYIP)

## Information for Health Professionals

### What are the purposes of the Early Years Inclusion Process?

The Early Years Inclusion Process has the following purposes:

- Achieve positive outcomes for Early Years children and their families, ensuring needs are identified early and provision is in place to meet these needs;
- Monitor and collect information to inform the strategic development of services across Worcestershire; to inform commissioning arrangements and to help address emerging service developments and provision planning;
- Exercise the Local Authority and Health Authorities' responsibility to ensure that children's Special Educational Needs or Learning Difficulties and Disabilities are identified and addressed. This is done through its oversight and monitoring of notifications and of provision and services being delivered by multi-agency teams;
- Ensure the effective operation of the multi-agency collaborative teams in working alongside children with Special Educational Needs or Learning Difficulties and Disabilities and their families.

### Who can submit a notification to the Early Years Inclusion Process?

Typically the initial notification will be made by a Health professional, but any health, educational or social care professional involved with a child can bring to the Local Authority's attention that a child may have a Special Educational Need by submitting a notification to the Early Years Process. The notification should always be discussed with the parent/carer prior to being submitted and parent/carers have the opportunity to submit their views.

### What happens after a notification is submitted?

Within 6 weeks notifications submitted will be triaged by Inclusion Support Services and will result in one of the following outcomes:

- Needs can be met by EY Provider through the graduated response, no involvement required from Inclusion Support Services.
- Additional support will be provided by the Inclusion Support Service at setting level or individual child level dependent on need.

If needs change over time further notifications and updates can be made to the Early Years Inclusion Process to ensure that the right support and services are in place to meet needs.

### **How will we be notified of the outcome?**

The outcome will be sent to the referrer and to a health email address where it will be uploaded onto Care Notes.

### **The pre-school Process used to regularly review children - will the Early Years Inclusion Process do the same?**

In short, no. One of the purposes of the Early Years Inclusion Process is to ensure that the right support is in place, and therefore, the right professionals. Once services are involved, their role is to regularly review progress in line with the graduated response (SEND Code of Practice) and therefore professionals and parents should receive regular updates on progress through the child's setting and/or the professionals involved.

### **Make an Early Years Inclusion Notification**

Please follow the link below which will take you to the portal to submit an Early Years Inclusion Notification.

[Portal Health/Provider Notification Form \(worcschildrenfirst.org.uk\)](https://www.worcschildrenfirst.org.uk)