

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.
2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.
3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the [Worcestershire County Council Website](#) at least five working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the [Worcestershire County Council Website](#) or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.
5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the [Worcestershire County Council Website](#) with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.
6. Representations about why a report should be considered by Cabinet in public should be sent by email to the [Democratic Services Team](#) or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.
7. A "key decision" is one which:
 - Is in connection with the discharge of an executive function and
 - involves significant expenditure or savings having regard to the budget for the related service or function; or
 - has a significant effect on communities in two or more electoral divisions.
8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.
9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.
10. The names and details of members of the Cabinet are listed overleaf.
11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.

Hazel Best, Assistant Director for Legal and Governance, Worcestershire County Council
26 June 2024

Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: sgeraghty@worcestershires.gov.uk
Cllr M Bayliss	With Responsibility for Highway and Transport	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: mbayliss2@worcestershires.gov.uk
Cllr D Chambers	With Responsibility for Education	C/o County Hall, Spetchley Road Worcester, WR5 2NP Mobile: 07400 590711 email: dchambers2@worcestershires.gov.uk
Cllr M J Hart	Deputy Leader and with Responsibility for Corporate Services and communication	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley DY121NB Home: 01299 402424 email: mhart@worcestershires.gov.uk
Cllr A D Kent	With Responsibility for Economy and Skills	C/o County Hall ,Spetchley Road Worcester WR5 2NP Mobile: 07803 437472 email: akent@worcestershires.gov.uk
Cllr S J Mackay	With Responsibility for Children and Families	6 Bramley Walk, Orchard Mews, Pershore, WR10 2GT Mobile: 07805 039872 email: smackay@worcestershires.gov.uk
Cllr K J May	With Responsibility for Communities	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: kmay@worcestershires.gov.uk
Cllr R Morris	With Responsibility Adult Social Care	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: rmorris4@worcestershires.gov.uk
Councillor D Ross	With Responsibility for Health and Wellbeing	11 Pheasant Close, Kidderminster DY10 4HJ Home: 01562 729325 email: dross2@worcestershires.gov.uk
Cllr E Stokes	With Responsibility for the Environment	9 the Leys, Evesham, WR11 3AP email: ESTokes2@worcestershires.gov.uk

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All entries will be for decision by Cabinet unless otherwise indicated

Electric Vehicle Charging Infrastructure Strategy

The expected date of the decision or period within which the decision is to be taken	27 June 2024
Key Decision	<p>Yes</p> <p>Approval of the draft Electric Vehicle Charging Infrastructure Strategy for public engagement and subsequent adoption.</p> <p>This is required to secure the Local Electric Vehicle Infrastructure Investment fund allocation for Worcestershire (£3.4m) and to support access to electric vehicle infrastructure charging.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Draft Electric Vehicle Infrastructure Strategy</p>
Date Added	22 May 2024

Pershore Area Review Public Consultation

The expected date of the decision or period within which the decision is to be taken	27 June 2024
Key Decision	<p>Key Decision</p> <p>This report will seek approval from Cabinet to coordinate public consultation on the proposal to align schools in the Pershore Education Planning Area to a single, two-tier (primary and secondary) system of education.</p> <p>Key decision because has a significant effect on communities in two or more electoral divisions.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p>Report of the Cabinet Member</p> <p>Related appendices</p> <p>Proposed consultation Autumn 2024</p>
Date Added	22 May 2024

Resources Report – Provisional Financial Results 2023/24

The expected date of the decision or period within which the decision is to be taken	27 June 2024
Key Decision	No. To note and consider the outturn for 2023/24 as part of the Council's financial controls. As well as review the draft pre-audit statement of accounts before review by the Audit and Governance Committee.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member – the Leader
Date Added	4 April 2024

Worcester Secondary School Hybrid Planning Application

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	27 June 2024
Key Decision	Key Decision <ol style="list-style-type: none"> 1. The County Council submits a joint hybrid application for development on the whole of the Spetchley land. 2. The application would be for the delivery of a school (for which detailed approval would be applied for), a multi-storey car park for a hospital (which will be applied for in outline) and associated highway works in the form of a new access road).
Decision Making Body	Cabinet Member for Corporate Services and Communication
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Strategic Director for Economy and Infrastructure.
Date Added	22 May 2024

Newland Depot New Building

The expected date of the decision or period within which the decision is to be taken	15 July 2024
Key Decision	Yes Approval of variation to the capital programme and the use of capital receipt following the exchange of land at Malvern Highways Depot in connection with a mixed-use development requiring the land for access.
Decision Making Body	Cabinet Member for Corporate Services and Communications
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Strategic Director for Economy and Infrastructure.
Date Added	13 June 2024

Implementing the DWP Universal Support Programme

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	18 July 2024
Key Decision	<p>To approve the implementation of the Department of Work and Pension's Universal Support Programme in Worcestershire and to agree to the overarching plan for allocating the grant funding.</p> <p>This programme will be focused on supporting eligible groups including individuals such as those with a health condition to remain in work or enter work. It supports the ambition within Worcestershire's Health and Wellbeing Strategy as well as the Adult Social Care Prevention Strategy.</p>
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	26 June 2024

Productivity In Local Government ‘Productivity Plan’	
Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	18 July 2024
Key Decision	No Cabinet will be asked to Endorse the council’s Productivity Plan, in response to the Productivity in Local Government request, from the Department for Levelling Up, Housing & Communities (DLUHC).
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<i>Report of the Cabinet Member</i>
Date Added	13 June 2024

Streetscape Design Guide Public Engagement exercise	
Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	18 July 2024
Key Decision	<p>Key decision</p> <p>The Streetscape Design Guide is applicable to new development throughout the County, and the discharge of requirements of the Highways Act 1980.</p> <p>A cabinet decision is required on the revised draft Streetscape Design Guide. The extant version adopted in 2018 has been revised to reflect updated Government guidance and policy, and to provide clarity on elements of highway design and layout.</p> <p>Pending Cabinet approval the new draft document will be subject to public engagement in summer 2024.</p> <p>Subject to modifications arising from the public engagement, the final document will be adopted late 2024. If significant modifications are required, the final draft document will be return to Cabinet for approval.</p>
Decision Making Body	Cabinet

Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	<p><i>Report of the Cabinet Member</i></p> <ul style="list-style-type: none"> • Appendix 1: Draft Streetscape Design Guide • Appendix 2: List of existing design guidance to be replaced. • Appendix 3: Joint Impact Assessment: Equality and Public Health and Data Protection Impact Assessments
Date Added	13 June 2024

Treasury Management Annual Report 2023/24	
Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	19 July 2024
Key Decision	No. Cabinet will consider the Council's Treasury Management Annual Report and refer to full council
Decision Making Body	Council
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	13 June 2024

Called In' Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)

Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)