

# Blue Badge Scheme Privacy Notice

This privacy notice applies to the Blue Badge Scheme provided by Worcestershire County Council and should be read in addition to Worcestershire County Council's [Full Privacy Notice](#).

The privacy notice will cover:

- [Purpose for processing](#)
- [Personal information collected and lawful basis](#)
- [Who we may share your information with](#)
- [How long we will hold your information](#)
- [Your information rights](#)

## Purpose for processing

The scheme processes personal information in order to provide the Blue Badge Scheme directly or jointly with partners and commissioned private and third sector providers.

This includes:

- Processing Blue Badge applications for applicants who meet the following criteria:
  - receive the higher rate mobility component of Disability Living Allowance (DLA)
  - receive 8 points or more for the 'moving around' part of the mobility component of the Personal Independence Payment (PIP)
  - are registered as severely sight impaired (blind) under the National Assistance Act 1948 (partially sighted people do not automatically qualify) or if you have a Certificate of Visual Impairment (CVI) indicating you are severely sight impaired
  - receive a War Pensioner's Mobility Supplement
  - receive Armed Forces Compensation Scheme (AFCS) award, tariffs 1-8 and have been assessed by the Service Personnel and Veterans Agency (SPVA) as having a permanent and substantial disability that causes inability to walk or very considerable difficulty walking
  - have a permanent and substantial disability which affects your mobility and means you have considerable difficulty in walking
  - have a child under 3 years old and need to transport bulky medical equipment for urgent treatment, or always be near a vehicle so they can be treated or driven to a place for treatment for a permanent illness
  - drive a vehicle regularly and have a severe disability in both arms and have considerable difficulty working parking meters
  - are an organisation that cares for and transports groups of disabled people who would qualify for a Blue Badge in their own right
- Information and advice, assessment and review services
- The use of contact details to ask if you would like to provide feedback or take part in local or national surveys about social care
- The prevention of fraud and misuse of Blue Badges

## **Personal information collected and lawful basis**

The scheme processes personal information which is relevant to individual cases which may include, but is not limited to, the following personal data:

- Personal details – e.g. name / age / address / and family details
- Contact information – e.g. telephone numbers / email address
- Visual images
- Proof of residency
- Proof of identity
- ID Photograph

We may also process some special category (sensitive) information, which is relevant to individual cases and may include some of the following but is not limited to:

- Physical or mental health details
- Offences (including alleged offences), criminal proceedings, outcomes and sentences

The legal bases for processing this personal information are:

Necessary for compliance with a legal obligation,

- Disabled Persons' Parking Badges Act 2013
- The Equalities Act 2010

Necessary for a contract for the supply of services

## **Who we may share your information with**

We may need to share the personal information you have given to us or we've collected about you with partner organisations where relevant to the provision of the Blue Badge Scheme. These include but are not limited to:

- Department of Transport, to eliminate fraud
- Other Local Authorities if you move into their boundaries
- The Police and Parking Enforcement Officers to detect and prevent fraud

Information will only ever be shared when it is strictly necessary to help us provide effective services and you may have the right to refuse. We will not pass it onto any other parties unless required to do so by law or in all reasonable circumstances the disclosure is fair and warranted for the purposes of processing or subject to a data protection exemption.

We have specific data sharing agreements in place with local agencies and sometimes the law requires that we may have to pass your details on to a third party, for example, to prevent crime.

## How long we will hold your information

The standard record retention for Blue Badge Scheme records is 4 years. More information about our retention periods can be found in our [summary Disposal Schedule](#).

Please note stated retention periods may be subject to any legal holds imposed under the Inquiries Act 2005 that may concern the information and override standard retention periods.

## Your information rights

You are entitled to a copy, or a description, of the personal data we hold that relates to you, subject to lawful restrictions. Please go to our [Make a Data Protection Request webpage](#) to find out how to make a request.

You may be entitled to rectification, restriction, objection, and erasure of your personal information depending on the service and legal basis. Please in the first instance contact [paul.appleyard@worcestershire.gov.uk](mailto:paul.appleyard@worcestershire.gov.uk) to exercise these Information Rights or call the main Worcestershire Hub contact telephone number of 01905 822722.

Please see our overarching Privacy Notice (<http://www.worcestershire.gov.uk/privacy>) for further contact details and if you have a complaint about your information rights.

## Changes to this notice

We keep this Privacy Notice under regular review and we will place any updates on this web page. This Notice was last updated on 06 November 2018.